



‘A’ Battery Association Incorporated

Minutes

Annual General Meeting (‘A’ AGM 2024)



Meeting Date: Saturday 07 September 2024

Location: Adelaide (Using GOOGLE MEET)

Start Time: 11:00 AM Adelaide (11:30 AM AEST Brisbane/Sydney/Melbourne)

Time Finished: 11:28 PM (12:28 PM Brisbane AEST)

‘A’ AGM 2024 Time duration: 28 minute duration.

AGM Notification. Notification sent to the ‘A’ Battery Association Inc membership via email, a notification was placed on the A BATTERY ASSOCIATION INC Facebook page, and the ‘A’ Association website was updated with a notification of the AGM.

GOOGLE MEET Invite. The meeting invite was sent on Thursday 29 August 2024 to the ‘A’ Battery Association Inc (‘A’ Association) membership, via email, concerning the ‘A’ AGM being held on Saturday 07 September 2024.

Preamble. The meeting was conducted in accordance with the provisions as outlined in the Queensland Associations Incorporation Act 1981 concerning the requirements outlined in Part 6 General operation of incorporated association. Division 1 Meetings.

Special Note. Each member attending the meeting was requested to have a copy of this ‘A’ AGM 2024 AGENDA in front of them during the conduct of the meeting. ‘A’ AGM 2024 attendees were advised to have read the AGENDA prior to the meeting, and to have any notes of concern that they wish to raise in the meeting ready. To streamline, simplify and accelerate the conduct of the meeting the Executive Director (ED) formally requested that during the meeting that any further points to be discussed, raised and/or be added be brought to attention in the ratification process for each report/main heading of the AGENDA, in the “**Any debate on this motion**” section.

Meeting Chairperson/Leader/Runner. The meeting Chairperson/Leader/Runner for ‘A’ AGM 2024 was the Executive Director (ED).

Meeting Recorder. The Recorder for the ‘A’ AGM 2024 was the Management Director (MD). As the AGM is conducted using GOOGLE MEET, at no cost to the ‘A’ Association, there is no recording account/facility for the conduct of the meeting.

The agenda and meeting format is laid out in the following table:

1. Meeting Opened: Meeting to be declared open at 11:00 AM Adelaide Time (11:30 AM AESTime Brisbane/Sydney/Melbourne).
2. Presidents Welcoming Acknowledgement: The Executive Director (Mr Shane Cooper).
3. Attendance:
3.1. Current Elected Executive Committee (EC) members: -
<ul style="list-style-type: none"> • Mr Shane Cooper - Executive Director (ED) - <i>(in Adelaide and via GOOGLE MEET)</i> • Mr Chris Flavel - Membership Director (MSD) - <i>(in Adelaide and via GOOGLE MEET)</i> • Mr Shane Crotty - Public Relations Director (PRD) - <i>(attendance via GOOGLE MEET)</i> • Mr Paul Johnston - Management Director (MD) - <i>(GOOGLE MEET coordinator/facilitator).</i>
3.2. Advisory Committee (AC) Non-Elected members: -
<ul style="list-style-type: none"> • Mr Robert ‘Dodger’ Noonan - previous ‘A’ Management Committee President & current ‘A’ Malaysia Representative - <i>(attendance via GOOGLE MEET)</i>

- Mr David Gibson - 'A' Vietnam Representative - (*attendance via GOOGLE MEET*)

3.3. Association Financial Members present –

- Mr Jock McDonagh
- Mr Maurice Tauletta
- Mr John Pollitt
- Mr Ian Wheeler

3.4. Invited Guest/s present – Nil

3.5. Invited Observers present – Nil

3.6. Apologies –

- Mr Peter Zaninno - 'A' Merchandise Coordinator
- Mr David Carter
- Mr Geoff Annett
- Mr Bob McAvoy
- Mr Ronald Bassan
- Mr Greg Kittelty

3.7. Notice of Deceased Life Members since the last 'A' AGM (Meeting Chairman asked the general assembly if there are any known deceased members since last 'A' ECM?) -

- Brian James (Macca) McDowell
- Raymond (Hutchie) William Hutchinson
- Arthur John Bretherton OAM
- Ian Robert Crotty
- Reginald Thomas McGorey
- Mr Robert (Bob) Cunningham
- Mr Rex Martin
- Mr David Spark

4. One Minute Sacred Silence to be observed. (*“Please be upstanding!”*)

“WE WILL REMEMBER THEM!”, “LEST WE FORGET!”

5. Meeting Attendance Motion:

5.1. Motion by: Mr Chris Flavel (MSD)

5.1.1. “That the list of meeting attendees as read by the Management Director (MD) be accepted and that the requirements for a meeting quorum are meant?”

5.1.2. Seconded by: Mr Shane Crotty (PRD)

5.1.3. **Any debate on this motion?** – Nil

5.1.4. **Those against this motion?** – Nil

5.1.5. **Those that wish to abstain?** – Nil

5.1.6. **Those in favour of this motion?** – All

5.1.7. **Motion:** Carried

5.1.8. Any action / follow-up required: Nil.

6. Ratification of the Previous Minutes - Being the Minutes of both the last 'A' Executive Committee Meeting ('A' ECM 03/24) held on 26 August 2024, and the AGM 2023.

The Management Director (MD) sent out to all association members a copy of both 'A' ECM 03/24 Minutes and 2023 AGM Minutes on Thursday 29 August 2023, via email with this meeting AGENDA.

6.1. A copy of all Minutes can be found in the Executive Committee (EC) Associations Google Workspace correspondence folder, that all EC members have access to.

6.2. Ratification of the Previous Minutes for 'A' ECM 03/24

(*Note: Only members present at the meeting voted on this motion:*)

6.2.1. **Motion by:** Mr Paul Johnston (MD).

6.2.2. **Motion:** “Motion that the minutes of the previous 'A' ECM 03/24 held on 26 August 2024 be endorsed and accepted?”

6.2.3. **Seconded by:** Mr David Gibson ('A' Vietnam Representative)

6.2.4. **Any debate on this motion?** – Nil

- 6.2.5. **Those against this motion?** – Nil
 6.2.6. **Those that wish to abstain?** – Nil
 6.2.7. **Those in favour of this motion?** – All
 6.2.8. **Motion:** Carried
 6.2.9. Any action/follow-up required: Nil

6.3. Ratification of the Previous 2023 AGM Minutes - Being the Minutes of the last AGM 2023 held on Saturday 26 August 2023

(Note: Only members present at the meeting can vote on this motion):

- 6.3.1. **Motion by:** Mr Paul Johnston (MD).
 6.3.2. **Motion:** “Motion that the minutes of the previous ‘A’ Battery Association Incorporated 2023 AGM held on Saturday 26 August 2023 be endorsed and accepted?”
 6.3.3. **Seconded by:** Mr Chris Flavel (MSD)
 6.3.4. **Any debate on this motion?** – Nil
 6.3.5. **Those against this motion?** – Nil
 6.3.6. **Those that wish to abstain?** – Nil
 6.3.7. **Those in favour of this motion?** – All
 6.3.8. **Motion:** Carried
 6.3.9. Any action/follow-up required: Nil

7. Business arising from the minutes of previous ‘A’ ECM 03/24 and 2023 AGM.

- 7.1. Business arising from the minutes of the ‘A’ ECM 03/24 held on Monday 26 August 2024 are as follows:**
- 7.1.1. Official Ratification Process for ‘A’ Battery Emblem. The “A’ Association has not received any further developments on the ratification process? Any update?
- 7.1.2. No receipt of email correspondence in response from Fort Lytton with a list of registered numbers of items that belong to the ‘A’ Battery Association Inc. A copy of the items can be found at the following link:
<https://abatteryassociationincorporated.smugmug.com/A-History-and-A-Books/A-Historical-Paperwork/i-xxL2Zjp/A> . The ED and MD will need to follow this up ASAP, may require to send a formal letter of intent of recovery of the items.
- 7.1.3. Combined RAA Plaque for Vietnam Memorial at LWC Canungra. Liaison and coord was with Mr Peter Bruce OAM. The ‘A’ Association made a donation contribution towards a plaque that was placed onto the new Vietnam Memorial at LWC Canungra. The EC approved a donation contribution of \$56.30 at the ‘A’ ECM 20 May 2024. The ED attended the 18 August Vietnam Veterans Day at Canungra with Mr Ralph Harrison (Vietnam ‘A’ Field Battery) to lay a wreath on behalf of the ‘A’ Association and the unveiling and dedication of the new Vietnam Veterans Canungra Memorial. Photographs of this event can be found on our SMUGMUG photograph history page
<https://abatteryassociationincorporated.smugmug.com/2020s/2024/Vietnam-Veterans-Day-2024>
- 7.1.4. Banner Issues. Ref point 10.1.1.2. from ‘A’ ECM 02/24 Minutes. MD noted that at the Canberra ANZAC Day there were some wind handling issues with the banner. Mr Sean Lillywhite suggested that the ‘A’ Association look at drag coefficient modifications to the banner, wind vent holes. Mr David Gibson also confirmed that it was an issue at the Melbourne ANZAC Day Parade with the wind.
 At this stage no works have been made to rectify the identified issues, works still outstanding, and requires MD follow-up action. MD to look into reduction in drag coefficient banner modifications
<https://theconversation.com/do-wind-vent-holes-in-banners-make-a-difference-we-used-a-wind-tunnel-to-find-out-53220#The%20Verdict>
- 7.1.5. MD to liaise with BC ‘A’ to seek access to the ‘A’ Association Rifles to photograph and document for SMUGMUG. MD to liaise about a plan on the next steps to display the rifles etc.
- 7.1.6. ED is looking at having an additional ‘A’ Association Patron, being Mr Tony Williams (ex-Vietnam BC ‘A’ Field Battery). A motion for this to occur will be put forward in the AGM, see point 13.7.1 of this meeting agenda.
- 7.1.7. Any action / follow-up required: Nil

7.2. Business arising from the minutes of previous 2023 AGM. Being from the minutes of the ‘A’ AGM 2023 held on Monday 26 August 2023, :

7.2.1. Each Australian capital State and Territory now has an ‘A’ Battery Association Inc/’A’ Battery Double-sided Dual-Purpose banner in location. See the following SMUGMUG link for further information:

<https://abatteryassociationincorporated.smugmug.com/Parade-Marching-Banner-Register-ANZAC-Day-Planning-Coord/Parade-Marching-Banner-Register-A-Battery-Association>

7.2.3. Any action / follow-up required: Nil

7.3. The Ratification of the matters arising from the previous minutes, being the 26 August 2024 ‘A’ ECM 03/24 Minutes and the ‘A’ AGM 2023 Minutes:

7.3.1. **Motion by:** Mr Paul Johnston (MD).

7.3.2. **Motion:** “Motion that the matters arising from the previous ECM 03/24 held on 26 August 2024 and the ‘A’ AGM 2023 Minutes be accepted as read, endorsed?”

7.3.3. **Seconded by:** Mr Chris Flavel (MSD)

7.3.4. **Any debate on this motion?** – Nil

7.3.5. **Those against this motion?** – Nil

7.3.6. **Those that wish to abstain?** – Nil

7.3.7. **Those in favour of this motion?** – All

7.3.8. **Motion:** Carried

7.3.9. Any action / follow-up required: Nil

8. Executive Directors (ED) Report - Mr Shane Cooper

8.1. As my time as the Executive Director (ED) draws to a close, it would be remiss of me not to thank a great deal of people. I commend the Executive Committee (EC) and the Advisory Committee (AC) for their dedication to the members.

At this AGM the position of Finance Director and Executive Director will be open to nominations. As per the constitution I as the Executive Director cannot serve more than two consecutive years in this role and will be standing down. It is my intention to nominate for the Finance Director role and continue writing more relevant parts of the constitution.

I am pleased to note that our Life Membership numbers continue to grow each year, and this is because of a lot of work done behind the scenes. We continue to roll over our fixed term deposit and this trait should continue. Our BAU costs should always remain below the income from our various streams. As membership and merchandise are our main streams of income we need to continue to work hard in these areas.

Shortly after the AGM the EC will be calling for nominations for the AC which will continue to be chaired by the immediate past executive director (IPED). I am hoping that the current Vietnam and Malaysia representatives will continue in their roles. Once again, they will be looking for a current serving member of ‘A’ Battery to join the committee.

As I have previously stated, the association is in the position to consolidate finances. Any expenditure from this point forward should be directed at the production of merchandise for resale to the members and rebuilding bottom line figures for future projects.

I will leave this role knowing that the Association is in good hands. Our life membership continues to grow, and every State/Territory has its own banner to march behind on ANZAC Day.

The Association is financially sound. Although we are no longer required by law to have an external auditor check the association finance records, we will continue our relationship with the last audit team. They have agreed to continue to guide the association internal audit committee (as determined by the incoming ED) for the next financial year.

8.2. The Ratification of the ED Report:

8.2.1. **Motion by:** Mr Shane Cooper (ED).

8.2.2. **Motion:** “Motion that the ED Report be accepted as read?”

8.2.3. **Seconded by:** Mr John Pollitt

8.2.4. **Any debate on this motion?** – Nil

- 8.2.5. **All those against the motion?** – Nil
 8.2.6. **Those that wish to abstain?** – Nil
 8.2.7. **All those in favour of the motion?** – All
 8.2.8. **Motion:** Carried
 8.2.9. Any action / follow-up required: Nil

9. Finance Directors (FD) Report - Mr Paul Johnston (Acting FD)

9.1 Expenditure - Expense Vouchers (EVs):

- 9.1.1. As there was no FD elected at the AGM the Management Director (MD) has been acting as the FD. The Membership Director (MSD) has been finalising and signing the EVs on behalf of the FD when the MD compiles/submits an EV.
 9.1.2. Any expense over \$200.00 requires a third signature, being from the Public Relations Director (PRD).

9.2. EC Ratification of 2024/2025 Financial Year Expenditure since the last 'A' Executive Committee Meeting ('A' ECM 03/24).

- 9.2.1. The EC has raised and approved payments for the following 2024/2025 Financial Year Expense Vouchers (EVs); EV06 to EV08 totalling **\$286.96** since the last 'A' ECM 03/24 on 26 August 2024:-

- EV06 S13.1 \$4.50 Australia Post_Postage of DVD and stickers to Richard Penna
- EV07 S13.1 \$4.50 Australia Post_Postage of Information Pack to Mr Sam Malouf
- EV08 S13.1 \$277.96 10 x Wreaths from Military Shop_'A' ECM 03/24 Minutes approval.

9.2.2. The Ratification of the Expense Vouchers (EVs):

9.2.3. **Motion by:** Mr Paul Johnston (MD).

9.2.4. **Motion:** “Motion that the 2024/2025 Financial Year EVs number 06 to EV number 08, totalling **\$286.96** be approved, endorsed and accepted?”

9.2.5. **Seconded by:** Mr Chris Flavel (MSD)

9.2.6. **Any debate on this motion?** – Nil

9.2.7. **All those against the motion?** – Nil

9.2.8. **Those that wish to abstain?** – Nil

9.2.9. **All those in favour of the motion?** – All

9.2.10. **Motion:** Carried

9.2.11. Any action / follow-up required: Nil

9.3. Current Heritage Bank Account Status - as at 8:21 AM, 29 August 2024 was:

9.3.1. S13.1 638-061 Debit Card Account available balance is **\$500.54**

9.3.2. S21 638-070 General Working Account available balance is **\$2 070.05**

9.3.3. S26 638-260 Membership Account available balance is **\$788.49**

9.3.4. S26.1 638-261 Merchandise Account available balance is **\$0.05**

9.3.5. I6 638-991 Six Month Term balance of **\$15 000.00.**

9.3.5.1. On 03 April 2024 the EC agreed and approved to reinvest \$15 000.00 on a Heritage Bank Six Month Term at 4.9% (matures on 03 October 2024).

9.4. Current Finance Funds Available. Total available funds as at 29 August 2024 was **\$3 359.13.**

9.4.1. Total 'A' Association cash value/worth/capital is **\$18 359.13** as of 29 August 2024. This amount does not include merchandise stock on hand.

9.5. Petty Cash is no longer being held by EC members or the Merchandise Coordinator or by the EC.

9.6. Future funds forecast for upcoming activities, events and projects:

9.6.1. 'A' National Newsletter 'The Road Runner' October 2024 Edition - printing and distribution.

9.6.2. Merchandise – 'A' T-Shirts

9.6.3. Merchandise – 'A' Peak Flat Caps.

9.6.4. Annual Association Administration Future Running Costs:

- 02 November 2024 - SMUGMUG – Media Photo and Video Platform – One Year Term -\$197.45
- 11 December 2024 – Domain.com - Web Domain Privacy & Protection – One Year Term - \$20.50
- 01 March 2025 - Australia Post – PO Box – One Year Term - \$159.00
- 13 March 2025 - Domain.com - Web Domain - Mailbox Storage 5GB - One Year Term – \$46.82

9.6.5. Future Domain.com expiry/renewal requirements:

- 21 December 2025 - **Basic Hosting - Three Year Term** \$135.00US – Paid on 21/12/2022
- 21 December 2027 - **Domain Registration - .org - Five Year Term** \$68.95US - Paid on 21/12/2022
- 01 February 2028 - **Domain Registration - .org.au - Five Year Term** \$99.00US – Paid on 02/01/2023

9.7. Governance Annual Returns – QLD Liquor, Gaming and Fair Trading and Australian Tax Office.

9.7.1. The MD received a letter dated 09 August from the ATO “Lodge Your NFP Self-Review Return”. The MD had received a letter (Your Annual Self-Review Reporting Obligation) from the Australian Tax Office regarding not-for-profit (NFP) organisations. *“From the 2023-24 income year, non-charitable NFPs with an active ABN are required to lodge an annual NFP self-review return to self-assess income tax exemption under one of eight categories.”*

9.7.2. The QLD Office of Fair Trading has not reported any outstanding issues with the ‘A’ Battery Association Inc in the 2023/2024 Financial year.

9.8. End of Financial Year 2023/2024 Financial Report.

9.8.1. The MD handed the 23/24 Financial Documentation/the books to the ED on 13 August 2024 for the ED to have the audit done in time to be presented at the AGM.

9.8.2. Financial Report Narrative and Statement of Compliance - The financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act of Queensland. The committee has determined that the association is not a reporting entity. As stated in the Financial Statements for the Year Ended 30 June 2024:

9.8.2.1. Principal Activities

The Executive Committee set out to increase our presence in the community. The Public Relations area set out to increase our social presence. We now have a much bigger social media presence in the community. ‘Smug Mug’ photo gallery has been added to the Association Website. The association’s membership base continues to grow.

9.8.2.2. Review of Operations

The ‘A’ Battery Association is incorporated under the *Associations Incorporation and Other Legislation Amendment Act 2020* (the Act). The net gain after tax attributable to the members of the Association for the financial year ended 30 June 2024 was \$429. This is the first time the association has achieved a net gain in three years.

9.8.2.3. State of affairs

Other than those disclosed in this report or the financial statements, there were no significant changes in the state of affairs of the Association during the financial year under review.

This year is the first year where the association was not obliged to conduct an external audit of the financial records. Our previous auditor (Mr Ian McLaren) was gracious enough to review our first internal audit and is happy to continue to assist the association at no cost.

9.8.2.4. In the opinion of the Executive Committee:

(A) The Financial Statements and accompanying notes are in accordance with the Associations Incorporation and Other Legislation Amendment Act 2020, including:

- (i) Giving a true and fair view of the Association’s financial position as of 30 June 2024 and of its performance for the financial year then ended; and
- (ii) Complying with Australian Accounting Standards Reduced Disclosure Requirements, the Associations Incorporation and Other Legislation Amendment Act 2020 (the Act).

(B) There are reasonable grounds to believe that the Association will be able to pay its debts as and when they become due and payable.

9.9. Income/Profit \$9 270.78 - Monies received in the 23/24 Financial Year:

9.9.1. Annual Memberships - \$4600.00

9.9.2. Merchandise - \$895.00

9.9.3. Donations - \$20.00

9.9.4 Bank Interest - \$291.46

9.9.5 AGM Dinner - \$ Nil

9.9.6. Display Expenses - \$ Nil

9.9.7. Other - \$ Nil.

9.10. Expenses/Loss \$8 778.82 - Monies spent in the 23/24 Financial Year:

9.10.1. Accounting Fees - \$18.85

9.10.2. Entertainment - \$ Nil

9.10.3. Fees, Subscriptions & Donations - \$989.02

9.10.4. Printing, Postage & Stationery - \$3 112.06

9.10.5. Other Purchases - \$3806.89

9.10.6. Merchandise Purchases (COS) - \$852.00

9.10.7. Display Expenses - \$ Nil.

9.11. Profit/Loss Statement 23/24 Financial Year

9.11.1. Profit \$9 207.78

9.11.2. Loss \$8 778.82

9.11.3. Profit/Loss = **\$428.96 Profit**

9.12. Assets 23/24 Financial Year

9.12.1. Bank Balance - \$18 874.71

9.12.2. Stock on hand: \$1 530.00

9.12.3. Total Assets = **\$20 404.71**

9.13. The Ratification of the FD Report:

9.13.1. **Motion by:** Mr Paul Johnston (MD).

9.13.2. **Motion:** “Motion that the FD Report, as read, be endorsed and accepted?”

9.13.3. **Seconded by:** Mr John McDonagh

9.13.4. **All those against the motion?** – Nil

9.13.5. **Those that wish to abstain?** – Nil

9.13.6. **All those in favour of the motion?** – All

9.13.7. **Motion:** Carried

9.13.8. Required Action / Follow-up: Nil

10. Management Directors (MD) Report - Mr Paul Johnston

Note: Administration Correspondence. All Executive Committee (EC) members have unvetted access to the ‘A’ Association Google Workspace correspondence folder. Therefore, the EC has visuals on all Inward and Outwards correspondence.

10.1. The following mentioned Inwards and Outwards correspondence are only matters that the MD believes are noteworthy:

10.1.1. Inwards and Outwards Correspondence:

10.1.1.1. Inwards/Outwards: Emails between MD and Mr Peter Bruce, OAM, Obituary Resource Officer RAAHC

https://www.artilleryhistory.org/gunners_past_and_present/obituaries/obituaries_home_page.html

10.1.1.2. Inwards/Outwards: Emails between MD and Mr Terry Brennan, Major, Staff Officer to Head of Regiment - Forwarding on to the ‘A’ Membership - Seizing the Opportunity of the Royal Commission into Defence and Veterans Suicide - CA and HOR Letters.

10.1.2. The Ratification of the Inwards and Outwards Correspondence:

10.1.2.1. **Motion by:** Mr Paul Johnston (MD).

10.1.2.2. **Motion:** “That the Inward Correspondence be accepted as received, and the Outward correspondence be endorsed and approved?”

10.1.2.3. **Seconded by:** Mr Chris Flavel (MSD)

10.1.2.4. **Any debate on this motion?** – Nil

10.1.2.5. **All those against the motion?** – Nil

10.1.3.6. **Those that wish to abstain?** – Nil

10.1.3.7. **All those in favour of the motion?** – All

10.1.3.8. **Motion:** Carried

10.1.3.9. Any action / follow-up required: Nil

10.2. Current Calendar Event and Commemorative Planner:

- 19 February - 'A' Executive Committee Meeting ('A' ECM - 01/24)
- 01 March - National Newsletter Edition 'The Road Runner'
- 25 April - ANZAC Day
- 20 May - 'A' Executive Committee Meeting ('A' ECM) - 02/24)
- 07 June - KIA 07 June 1971 Vietnam - 2LT Ian George Mathers
- 15 June - Back to the School of Artillery Manly - Event Function
- 27 June - RAA Assn QLD Luncheon - Brisbane Tattersalls Club
- 27 July - Korean Veterans' Day
- 15 August - Victory in the Pacific (VP) Day
- 18 August - Vietnam Veterans Day
- 26 August - 'A' Executive Committee Meeting ('A' ECM - 03/24)
- 31 August - Malaya and Borneo Veterans' Day
- 07 September - 'A' Annual General Meeting ('A' AGM) - Fulham (Adelaide), South Australia, 5024
- 30 September - 'A' Executive Committee Meeting ('A' ECM - 04/24)
- 19 October – Died of Illness while serving in Vietnam 19 October 1971 - SGT Roderick Parker
- October - National Newsletter Edition 'The Road Runner'
- 11 November - Remembrance Day
- 11 November - 1st Regiment RAA Remembrance Day Service
- 27 November - KIA 27 November 2008 Afghanistan - LT Michael Fussell
- 02 December - 'A' Executive Committee Meeting ('A' ECM - 05/24)
- 04 December - St Barbara's Day
- 05 December - RAA Assn QLD Luncheon - Brisbane Tattersalls Club
- 31 December – MD to send Warner Bros authorisation request letter (expires on 31 December 2026).

10.2.1. Any action / follow-up required: Nil

10.3. National Newsletter - October Edition 2024 – 'The Road Runner'

10.3.1. Call for Submission of Articles for the next edition of 'The Road Runner' - 'A' Battery Association Inc. Reminder that the 'A' Battery Association National Newsletter is 'The Road Runner' and is now published biannually. The Editor is currently the MD. Editions are March (plenty of time prior to ANZAC Day) and October (plenty of time prior to Remembrance Day).

10.3.2. **Memorial List.** Request an up to date copy of the 'A' Associations Memorial List from the Membership Director (MSD) in ready for promulgation in the October newsletter.

10.3.4. **Membership List.** Request an up to date copy of the 'A' Associations Membership List from the Membership Director (MSD) in ready for promulgation in the October newsletter.

10.3.5. Any action / follow-up required: Nil

10.4. The Road Runner' Cartoon Character Warner Bros Authorisation.

10.4.1. The EC will need to keep in mind to send a renewal request 12 months prior to the expiration date to Warner Bros. Warner Bros authorisation letter expires on 31 December 2026. Thus the MD will need to send a renewal request on/around June 2026.

MD has added this event on the 'A' Event Calendar as a reminder - Warner Bros authorisation letter expires on 31 December 2026.

10.4.2. Any action / follow-up required: Nil

10.5. SMUGMUG 'A' Battery Photo Album. The SmugMug account can be found at the following link:

<https://abatteryassociationincorporated.smugmug.com/>

10.5.1. There have been 296 076 individual photo and video views in the last 12 months.

10.5.2. Statistics - Top 12 photo galleries viewed are as follows:

- 3. 'A' FD BTY 1980's Assorted General Photos - 19 057
- 1. 'A' FD BTY 1980's Assorted General Photos - 7 327
- 'A' 1971 Vietnam - 6 578
- Shane Crotty photos - 6 142
- 4. 'A' FD BTY 1980's Assorted General Photos - 5 903

- Random Mug Shots - That Random Chance Acquaintance Catch Up - 5 007
 - 'A' Malaysia 1965-1967 - 4 304
 - 'A' Field Battery 2000 - 3 820
 - 130th Birthday 2001 - 5 Videos - 3 819
 - 'A' Malaya 1957-1959 - 3 406
 - 2. 'A' FD BTY 1980's Assorted General Photos - 3 146
 - 130th Birthday 2001- 5 Videos - 2 942
- 10.5.3. Since 30 October 2023 a total of 7 619 photos/videos individual items have been uploaded to the SmugMug account, correct as at 29 August 2024.
- 10.5.4. The MD would like to make a special mention of the efforts of Mr Shane Crotty (PR Director) for his adding and updating content to the SmugMug photo folders/galleries.
- 10.5.5. The total initial outlay for the SMUGMUG account is \$197.45 (\$191.70 SMUGMUG with a \$5.75 Overseas Currency Conversion Fee).
- 10.5.6. Next annual billing cycle is \$US132.00/year due on 30 October 2024. This is an automated payment via the 'A' Associations S13.1 Debit Card Account.
- 10.5.7. The SMUGMUG video upload limitations only allows each individual item up-load of no more than 3.5GB or 20 Minute video duration. All up-loaded videos can be found at the following link: <https://abatteryassociationincorporated.smugmug.com/Videos-Random>
Any action / follow-up required: Nil
- 10.6. ANZAC Day Planning.** Each year the MD collates information on ANZAC Day activities for each capital State and Territory. This information is distributed widely as possible via email and promulgated in the March Edition of 'The Road Runner'.
- 10.6.1. **Brisbane - 'A' Association Ceremonial Gun Movements (L5 and 25pounder Guns).** ANZAC Day 2025 preparation can be found and followed on SMUGMUG at the following link: <https://abatteryassociationincorporated.smugmug.com/A-Ceremonial-Guns/Barnes-Auto-Movement-of-Guns-to-and-from-ANZAC-Day>
<https://abatteryassociationincorporated.smugmug.com/Parade-Marching-Banner-Register-ANZAC-Day-Planning-Coord>
- 10.6.1.2. Any action / follow-up required: Nil
- 10.6.2. **Barnes Auto Co.** has been volunteering and donating their time and resources since 2008 to transport the two guns to and from the Brisbane ANZAC Day parade/march. We can not thank Barnes Auto enough for their continued support.
- 10.6.3. **Queensland Police Service (QPS) Weapons Licensing (W/L):** A reminder that the MD needs liaise with the QPS W/L to seek authorisation to be granted approval to take the guns off the Army Barracks to be part of the Brisbane ANZAC Day Parade March. Copy of the history of the authorisation paperwork can be found on SmugMug: <https://abatteryassociationincorporated.smugmug.com/2020s/2024/2024-ANZAC-Day-Brisbane>
- 10.6.4. **QLD Transport and Main Roads (TMR).** The MD needs to liaise with the QLD TMR seeking authorisation to tow the two guns on QLD roads (on the Brisbane ANZAC Day Parade March). Copy of the history of the authorisation paperwork can be found on SmugMug: <https://abatteryassociationincorporated.smugmug.com/2020s/2024/2024-ANZAC-Day-Brisbane>
- 10.6.5. **Brisbane ANZAC Day 2025 Parade March.** <https://www.rslsouthqueensland.org/anzac-day-parade/>
The next 1st Organisational Anzac Day Parade Brisbane (ADPB) committee meeting is on Tuesday 2024. MD to submit registration for the 2025 Anzac Day Parade to the Organisational Anzac Day Parade Brisbane (ADPB) committee before 30th September 2024 deadline. Also to request for banner bearers.
- 10.6.6. **Other Capital State and Territory's Parade Marches.** MD collates information and distributes it by email to the 'A' Associations membership and placed the information in the March Edition of 'The Road Runner'. Numerous photographs and videos of all 'A' Battery Association Inc ANZAC Day participation in Australian Capital Cities have been upload onto SMUGMUG: <https://abatteryassociationincorporated.smugmug.com/browse/>

Banner location information can be found on SMUGMUG at the following link:

<https://abatteryassociationincorporated.smugmug.com/Parade-Marching-Banner-Register-ANZAC-Day-Planning-Coord/Parade-Marching-Banner-Register-A-Battery-Association>

10.6.7. Any action / follow-up required: Nil

10.7. Remembrance Day Planning. Each year the MD collates information on Remembrance Day activities for each capital State and Territory. This information is distributed widely as possible via email and promulgated in the October Edition of ‘The Road Runner’.

10.8. The Ratification of the MD Report:

10.8.1. **Motion by:** Mr Paul Johnston (MD)

10.8.2. **Motion:** “Motion that the Management Directors (MD) Report be accepted as read?”

10.8.3. **Seconded by:** Mr Chris Flavell (MSD)

10.8.4. **Any debate on this motion?** – Nil

10.8.5. **All those against the motion?** – Nil

10.8.6. **Those that wish to abstain?** – Nil

10.8.7. **All those in favour of the motion?** All

10.8.8. **Motion:** Carried

10.8.9. Any action / follow-up required: Nil

11. Membership Directors (MSD) Report - Mr Chris Flavell

Note 1: The Membership List is continually updated to reflect any noted changes or amendments required to keep it up to date at all times. An electronic Membership List MASTER Folder access link was sent to all Executive Committee (EC) members by the Management Director (MD). Therefore, the EC has a visual on the membership status at all times.

Note 2: There are still outstanding updating issues and passage of information coming forward from members. The deceased list/roll needs reviewing and updated ASAP. The Member Honour Roll that will be published at the back of the October Edition of ‘The Road Runner’ is now more than one page.

Note 3. The Memorial Roll within the Newsletter will always depend on the MSD accuracy in updating the Association Membership List, and in turn ensuring to inform the Newsletter Editor of any deceased member notifications to be placed on the Memorial Roll. Accuracy of the Memorial Roll List will ensure not to embarrass and/or impart indignity upon the ‘A’ Battery Association Incorporated by placing or imparting further unnecessary grief upon family members.

11.1. Association Membership Status - 166 members (as at 29 August 2024)

11.2. Life Membership. The Executive Committee goal is to increase the ‘A’ Association Life Membership numbers by 5% each financial year:

11.2.1. Current Life Members – 165

11.2.2. New 2022/2023 Life Members achieved - 15

11.2.3. **New 2023/2024 Life Members achieved - 23**

11.2.4. New Life Member applications awaiting EC approval - Nil

11.2.5. Life Member applications awaiting formal ‘A’ ECM ratification – Nil.

11.3. The Formal Ratification of new Life Member applications: Nil.

11.4. Ordinary Membership:

11.4.1. Current Ordinary Members – Nil.

11.4.2. New Ordinary Member applications awaiting approval - Nil.

11.5. Associate Membership:

11.5.1. Current Associate Members - Nil

11.5.2. New Associate Member applications awaiting approval - Nil.

11.6. Honorary Membership:

11.6.1. Honorary Widow (HW) - 6

11.6.2. Honorary Family Member (HF) - 4

11.6.3. Honorary Association (HA) - 1

11.6.4. New Honorary Member applications awaiting approval - Nil.

11.7. The LIFE MEMBER Medal/Medallion selling at \$45.00 (this includes postage and handling). To date

32 medal-medallions have been sold (18 medallions remaining).

11.7.1. **Note:** The \$45.00 'A' Life Member Medal-Medallion can only be purchased by 'A' Battery Association Inc. Life Members (only one per member, this is recorded against member/individuals name on the association membership list)

11.8. 'A' Life Membership Package, sent to new members when their Life Membership Application is approved:

11.8.1. **Life Membership Package** - A total outlay of this package is no more than \$50.00 to the association to put together and send.

11.8.2. The EC urges current membership participation in helping spread the good work of the association to help attract new and increase our Life Membership base and numbers.

11.9. Life Membership Payment Plans. The EC implemented a Life Membership \$20.00 a month pay-off option over a 10 month period, and/or a Life Membership \$50.00 option over a two (2) month period. These options are reflected on the new Membership Application Form.

11.9.1. Life Membership \$20.00 a month pay-off option: Currently there is one (1) member paying off their Life Membership using this option. The MD/FD monitors payments of individual payment plans.

11.9.2. Life Membership \$50.00 over a two (2) month period option was used by three (3) members since being implemented.

11.9.3. Any action / follow-up required: Nil

11.10. Supplementary Life Member Package for Existing Life Members. The EC implemented the new Life Membership package to enhance and entice new Life Members, therefore the EC believed it was only fair to introduce a supplementary package for existing Life Members. This Supplementary Life Member Package then gives all existing Life Members the same memorabilia that the new Life Members now receive. By doing this we are maintaining a mutual interest and enhancement of our membership.

11.10.1. **Existing Life Membership Supplementary Package** - Bring existing Life Members up to date and in sync with all, old and new. A total outlay of this package is no more than \$25.00 to the association to put together and send to each member. This roll-out is a slow deliberate process. The MD and MSD will not chase the Life Members asking if they want a Supplementary Life Member Package, but individual members will need to ask for one, which then the MD will distribute. On 31 July 2023 the Management Director (MD) sent an email out to all existing Life Members requesting if the Life Members would like a Supplementary Life Member Package at no cost to them.

It was requested in the email if members want a Supplementary Life Member Package that they reply to the email with a postage address and their mobile number. By doing this it was a chance for the 'A' Association to update the Membership contact details.

11.11. The Ratification of the MSD Report:

11.11.1. **Motion by:** Mr Chris Flavel (MSD).

11.11.2. **Motion:** "Motion that the MSD Report, as read, be endorsed and accepted?"

11.11.3. **Seconded by:** Mr John McDonagh

11.11.4. **Any debate on this motion?** - Nil

11.11.5. **All those against the motion?** - Nil

11.11.6. **Those that wish to abstain?** - Nil

11.11.7. **All those in favour of the motion?** - All

11.11.8. **Motion:** Carried

11.11.9 Required Action / Follow-up: Nil

12. Public Relations Director (PRD) Report - Mr Shane Crotty

12.1. Association Electronic Media Status:

12.1.1. **New Webpage.** Further refinements are ongoing. MD is in frequent contact with the AAA Webmaster, Graham Hampton.

12.1.2. **Old ('A' Field Battery Association) Facebook page.** Site is still live on the web (owned by GoDaddy):

12.1.2.1. Current Old Facebook page followers - 244 members on page, up eleven (11) members since 'A'

AGM 2023. The 'A' Battery Association Inc does not operate or have access to this old Facebook page as it is owned by GoDaddy. Facebook and GoDaddy will not take the site/page down.

12.1.3. **Current Facebook page** (set up as a Business page, via Meta Business Suite on 06 December 2021).

For this Facebook page search the web with [@a.bty.association](#) or search within Facebook [A Battery Association Inc](#). To access the page put [A Battery Association Inc](#). in the search area on your top left page corner of your Facebook page.

12.1.3.1. Facebook page followers as at 29 August 2024 - **248, increased by 78 followers** since the 'A' AGM 2023.

12.1.3.2. Total number of individual Facebook users reached in the **last 90 days – 3 197**, as at 29 August 2024.

12.1.3.3. Total number of Engagements within the Facebook page in the **last 90 Days – 7 508** as at 29 August 2024.

12.1.3.4. All members on the 'A' Association Executive Committee have access and permission to post and manage the current Facebook page.

12.2. Parade Double-Sided Dual-Purpose Banner:

12.2.1. **Banner Register.** The Banner Register for the 'A' Association can be found on SmugMug <https://abatteryassociationincorporated.smugmug.com/Parade-Marching-Banner-Register->

12.3. **Commemoration Wreaths.** The EC bulk purchased ten (10) wreaths on 27 August 2024 for a total of \$277.96. Future allocation is as follows:

- Anzac Day 2025 – 1st Regiment Commemorative Service, Brisbane.
- Anzac Day 2025 – Shrine Of Remembrance Commemorative Service, Brisbane.
- Remembrance Day 2025 – 1st Regiment Commemorative Service, Brisbane.
- Remembrance Day 2025 - Shrine Of Remembrance Commemorative Service, Brisbane.

12.4. Vietnam 50th Anniversary Commemoration Medallion.

12.4.1. The 'A' Field Battery Vietnam 1971 50th Anniversary Commemorative Medallions have been selling at \$45.00 each (postage and handling inclusive). To date 36 medallions have been sold (14 medallions remaining).

12.5. The 1st Regiment RAA Family Information Evening 2025.

12.5.1. The MD and PRD set up an 'A' Battery Association Inc Information Stand at the 1st Regiment RAA Family Information Evening in February 2024. The event was a great success, and this event remains a proven to be the 'A' Associations best membership recruitment tool for new memberships with the current serving soldiers/personnel. MD to ensure the continued liaison with 'A' BC and 'A' BSM for the 'A' Association inclusion in 2025 1st Regiment RAA Family Information Evening.

12.6. **PR Sandwich Boards.** The EC authorised and purchased in conjunction with Barnes Auto a 50/50 funding of two Public Relations (PR) 'A' Association/Barnes Auto Sandwich Boards. The two Sandwich Boards now have a canvas carrying travel bag with added padded cloth material to protect from scratching and damage when stored or transported. These covers are to be attached to the bottom of the Sandwich Boards.

12.7. **Brisbane Watering Hole Plaque.** The MD and PRD intend to put a formal proposal forward at the next 'A' ECM 04/24 for a plaque of recognition to be presented and permanently displayed at the Brisbane Exchange Hotel. The plaque to be displayed would recognise that the 'A' Battery and 'A' Battery Association meet at and use the Exchange Hotel as its official watering hole each ANZAC Day. Similar to what is displayed at The Fortune Of War Hotel in the Rock, Sydney.

12.8. The Ratification of the PRD Report:

12.8.1. **Motion by:** Mr Shane Crotty (PRD).

12.8.2. **Motion:** "Motion that the PRD Report is accepted as read?"

12.8.3. **Seconded by:** Mr Chris Flavel (MSD)

12.8.4. **Any debate on this motion?** – Nil

12.8.5. **All those against the motion?** – Nil

12.8.6. **Those that wish to abstain?** – Nil

12.8.7. **All those in favour of the motion?** – All

12.8.8. **Motion:** Carried

12.8.9. Action / follow-up required: Nil

13. General Business:

13.1. Merchandise. Reminder that all 'A' Association Merchandise is now located in Brisbane with the Management Director (MD). Mr Peter Zannino ('A' Life Member) is the merchandise coord.

13.1.1. Old merchandise sales – To reduce the old merchandise stock the Executive Committee (EC) had reduced the price on the shirts to cost price so that old stock can be moved/sold ASAP. The Vietnam stickers are now no longer stocked. As the old Vietnam stickers were outdated and dilapidated, they have been destroyed. If members want Vietnam stickers they are advised to go the Military Shop: https://militaryshop.com.au/search.php?search_query=stickers§ion=product
The only current merchandise stock on hand are the 'A' Vietnam Medallions and 'A' Life Member Medallions. 'A' polo shirts and 'A' Malaysia books were written-off, and remaining stock to be used as gifts.

13.1.1.1. Any action / follow-up required:

13.1.2. 'A' Battery Plaques. The association at present does not have any plaques available. The MD has been in talks with JR Medals on plaque design options. JR Medals has advised that it is a minimum purchase of fifty (50) plaques. Do we want the traditional wood shield background for the 'A' Field Battery Plaque, and do we design a completely modern version on rustic rectangle aluminium background for the 'A' Battery plaque? Further investigation is required and is being conducted by the MD. Ongoing!

13.1.2.1. Any action / follow-up required:

13.1.3. T-Shirts. Mr Peter Zannino has taken the lead on this project to come up with the design and procurement costs and has submitted a quote to the EC. The MD will be presenting a second option and quote on design and procurement costs to be presented at 'A' ECM 04/24.

13.1.3.1. Any action / follow-up required:

13.1.4. Caps/Flat Caps. MD has taken the lead on this project to come up with a design and procurement costs. The design and procurement costs to be presented at 'A' ECM 04/24.

13.1.4.1. Any action / follow-up required:

13.2. 41 PL 1 RTB Kapooka. Associations ESS supporting responsibilities and protocols with sponsoring 41 Platoon at Kapooka continue:

13.2.1. Management Director (MD) is looking at improving the 'A' Battery Association Inc Best Recruit trophy design and certificate design. The Finance Director (FD) had revised a new certificate in consultation with Mr Graham Hampton (AAA). The implementation process is still to be decided on by the 'A' EC. This will be an ongoing project. MD to investigate and follow-up with a proposed new trophy.

13.2.2. Any action / follow-up required:

13.3. Proposed 2026 'A' 155 Reunion in Brisbane - Friday 04 to Saturday 05 September 2026. (Note: A National Gunners Dinner is programmed for 2025 in Canberra, 50th Anniversary of the Royal Australian Artillery Monument.) 'A' 155 Reunion proposal put forward is:

- Friday 04 September - 'A' Battery, 1st Regiment Open Day
- Saturday 05 September – 'A' Annual General Meeting ('A' AGM) with BBQ Lunch (proposed location - RSL South Eastern District, Limbless Soldiers Building, 42 Oxlade, New Farm QLD, 4005)
https://heritage.brisbane.qld.gov.au/sites/default/files/citation/u-s-7th-fleet-officers-club-limbless-soldiers-club-_1194.pdf?t=1686295804e
- Saturday 05 September - Formal Dining-In Night (proposed location – Tattersalls Club Brisbane)
<https://tattersallsclub.com.au/>

13.3.1. The 'A' EC is to look at the reunion proposal options and locations ASAP, and consult with the BC 'A' Battery concerning 'A' Battery, 1 Regiment, and RRAA support availability.

13.3.1.1. Any action / follow-up required:

13.4. 2026 'A' AGM - Brisbane - 'A' AGM held in conjunction with the 'A' 155 Reunion.

13.5. 2027 'A' AGM - Canberra, ACT - 'A' AGM being held in conjunction with the National Gunners Dinner - 50th Anniversary of the Royal Australian Artillery Monument.

13.6. 105 Battery RAA Association Inc <http://www.105bty.asn.au/>. The 105 Battery RAA Association has officially closed down. The association is operating in an unofficial capacity and is no longer Incorporated.

13.7. 'A' Association Patrons. The 'A' Association currently has Mr Barry (Combat) Campbell as a Patron. It has been suggested that Mr Tony Williams (ex-Vietnam BC 'A' Field Battery) becomes an additional recognised patron for the association.

13.7.1. **Motion by:** Mr Paul Johnston (MD).

13.7.2. **Motion:** "A motion that Mr Tony Williams (ex-Vietnam BC 'A' Field Battery) be designated as an additional Patron for the 'A' Association, be endorsed and accepted?"

13.7.3. **Seconded by:** Mr John Pollitt

13.7.4. **Any debate on this motion?** – Nil

13.7.5. **Those against this motion?** – Nil

13.7.6. **Those that wish to abstain?** – Nil

13.7.7. **Those in favour of this motion?** – All

13.7.8. **Motion:** Carried

13.7.9. Any action/follow-up required: Nil

13.8. Other General business items raised in 'A' ECM?

- Nil

14. Election of office bearers.

14.1. Current Executive Director (ED) - thanking the current Executive Committee (EC) for their work over the tenure of their EC positions. Also taking the opportunity to thank all previous office bearers that have served on management committees since the inaugural start of the association. Without those previous office bearers this association would not be in such a great operational position. When other Veteran associations are having trouble staying viable and relevant, this association is improving its status and membership. The current executive Committee thanks you all.

Note: The current Chairman/ED stands down during the election and is replaced by an acting Chair (someone who is not standing for any position) specially elected just for the period of the election.

14.1.1. **Current meeting Chairman/ED announces that he is stepping down with effect immediately,** and that the 'A' Battery Association Incorporated Executive Director (ED) and Financial Director (FD) positions are now vacant.

14.1.2. The ED asked from the floor of the AGM if there were any objections to the acting appointment, being Mr Chris Flavel (MSD). The ED asked if Mr Chris Flavel (MSD) would stand in as the Chairman for the EC election process, Mr Chris Flavel (MSD) accepted and took up as the acting chairman for the election of the ED and FD phase of the AGM.

14.2. Election System (*Acting Chairman to explain the election system clearly before the votes are cast*):

14.2.1. The election process to take place through a show of hands.

14.2.2. Nominations for office bearers are called for from the floor. If more than one person nominates for any office, or if there are more nominations than there are places on the Board, there must be an election for that position.

14.3. Appointment of Election Returning Officer:

14.3.1. The acting Chairman calls from the floor for a Returning Officer to be appointed.

14.4. Acting Chairman to announce and co-ordinate -

Voting for the position of Executive Director (ED):-

14.4.1. **Nomination** - Mr Maurice Tauletta

14.4.2. **Proposer** - Mr Shane Cooper

14.4.3. **Secunder** - Mr Paul Johnston

14.4.4. **Any objections to the nomination** - Nil

14.4.5. **All those for** - All

14.4.6. **Those that wish to abstain** - Nil

14.4.7. **All those against** - All

14.4.8. **Declaring the result** - Mr Maurice Tauletta (being a Life Member of the 'A' Battery Association Inc.)

was elected as the Executive Director (ED).

14.5. Acting Chairman to announce and co-ordinate -

Voting for the position of Finance Director (FD):-

14.5.1. **Nomination** - Mr Shane Cooper

14.5.2. **Proposer** - Mr Paul Johnston

14.5.3. **Secunder** - Mr Shane Crotty

14.5.4. **Any objections to the nomination** - Nil

14.5.5. **Those that wish to abstain** - Nil

14.5.6. **All those against** - Nil

14.5.7. **All those for** - All

14.5.8. **Declaring the result** - Mr Shane Cooper (being a Life Member of the 'A' Battery Association Inc.) was elected as the Finance Director (FD).

14.6. The Chairman hands the AGM floor to the newly elected Executive Director (ED).

14.6.1. Actions/Follow-up required:

- Newly elected ED thanked the previous Executive Director and current EC for their continued hard work, and thanked the EC and 'A' Association Membership for the opportunity to be elected as the new ED.

14.6.1.1. **Retiring office bearers** must handover the operations to the new person, together with all documents, rubber stamps, bank details, etc. Retiring officers should also give their successors briefings describing key processes and current priorities and challenges.

14.6.1.2. **Banking** - If any of the people who are retiring from the Board are signatories to the organisation's bank account, try to have the necessary forms on hand so that the new signatories can be authorised after the meeting.

14.6.1.3. **Ensure that the Executive Director (ED)** is aware that they need to send any necessary documentation, for example the audited statement and change of public officers, to the QLD OFT.

14.6.1.4 **Further Actions/Follow-up required:** MD to facilitate and coordinate handovers:

- GOOGLE Drive access - Executive Director - Mr Maurice Tauletta
- GOOGLE Drive access - Finance Director - Mr Shane Cooper
- Executive Director Domain.com email address exec@abtyassn.org.au - Mr Maurice Tauletta
- Finance Director Domain.com email address finance@abtyassn.org.au - Mr Shane Cooper
- Business Cards - 'A' Battery Association Inc. - Mr Maurice Tauletta
- Heritage Bank - Signature authorisation and changes for - Mr Shane Cooper
- Heritage Bank - Signature authorisation inclusion for - Mr Maurice Tauletta
- ATO - Lodge Not-For-Profit (NFP) Self-Review Return
- QLD Office Of Fair Trading - Online Return - Forward a copy of AGM minutes and Financial Statement.
- MD handover of 'A' Association Financial Documentation and Debit Card to new 'A' Association Finance Director - Mr Shane Cooper.

15. Meeting finalisation by Executive Director (ED)

15.1. Executive Directors Meeting (ED) Evaluation.

15.2. The 'A' AGM 2025 proposed date and location:

15.2.1. **Motion by:** Mr Paul Johnston (MD)

15.2.2. **Motion:** "Motion that the 'A' ECM 2025 be conducted in Caloundra at the next National Gunners Dinner weekend, using GOOGLE MEET?"

15.2.3. **Seconded by:** Mr Chris Flavel (MSD)

15.2.4. **Any debate on this motion?** – Nil

15.2.5. **All those against the motion?** – Nil

15.2.6. **Those that wish to abstain?** – Nil

15.2.7. **All those in favour of the motion?** – All

15.2.8. **Motion:** Carried

15.2.9. **Action / follow-up required:** MD to coordinate 2025 'A' AGM.

15.3. The next 'A' Executive Committee Meeting 04/24 ('A' ECM 04/24): The next 'A' ECM 04/24 is scheduled for the evening Monday, 30 September 2024, at 6:30 PM (Brisbane AEST), using GOOGLE MEET.

16. Meeting Declared Closed at: 11:28 PM (12:28 PM Brisbane AEST)

17. Enclosure: A. 'A' Working Groups (WG) List, dated 26 August 2024

18. Certifying that these MINUTES are a true and accurate outline and conduct of the 'A' AGM 2024 that was conducted on 07 September 2024.

18.1. I certify that these MINUTES for the 'A' AGM 2024 are a true and accurate:



Paul Vernon Johnston
Management Director

10 September 2024

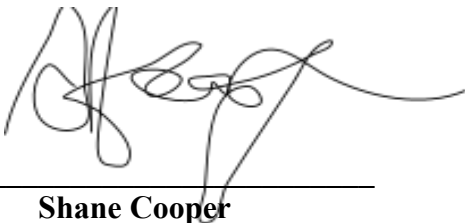
Date

Mobile 0411 166 904

Email: management@abtyassn.org.au

Address: PO Box 1161, New Farm QLD 4005

18.1. I certify that these MINUTES for the 'A' AGM 2024 are a true and accurate:



Shane Cooper
Executive Director (Previously Elected 2023/2024)

10 September 2024

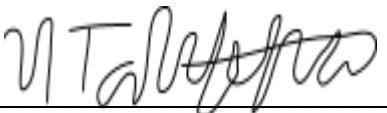
Date

Mobile 0409 071 384

Email: finance@abtyassn.org.au

Address: PO Box 1161, New Farm QLD 4005

18.1. I certify that these MINUTES for the 'A' AGM 2024 are a true and accurate:



Maurice Tauletta
Executive Director (Newly Elected 2024/2026)

10 September 2024

Date

Mobile: 0429 189 836

Email: exec@abtyassn.org.au

Address: PO Box 1161, New Farm QLD 4005

Enclosure A to 'A' ECM 03/24 AGENDA
dated 26 August 2024

Working Groups (WG) List

The 'A' Association Executive Committee (EC) has a number of projects underway. These projects have been designated as individual Working Groups (WG). The WG may have one or more members of the Executive Committee or other members of the 'A' Association working on or within the WG. The number of WG that are active is ambitious but better being proactive than being reactive. At present the WG list is as follows:

- WG01 'A' Henry Green Grave Site** (Status – Maintenance Watch - ongoing)
- WG02 'A' 'LIFE MEMBER' Badge** (Status – Completed)
- WG03 'A' Membership Drive** (Status – Continuous ongoing)
- WG04 'A' Association Name Change – 'A' Battery Association Incorporated Number IA18673** (Status – Completed)
- WG05 'A' Exempt From Using Incorporated** (Status – Unsuccessful - Closed)
- WG06 'A' Social Media**
- Domain.com (@abtyassn.org.au)** – (Status -Transferred to WG17)
 - Website (@abtyassn.org.au)** - (Status – Continuous Ongoing – **CURRENT PRIORITY**)
 - Facebook – A Battery Association Inc** - (Status – Continuous Ongoing)
- WG07 'A' Association Property** (Status – Continuous Ongoing)
(Henry Green Historical Collection, 25 Pounder Gun, L5 Pack Howitzer; etc)
- WG08 'A' 'LIFE MEMBER' Medal/Medallion** (Status – Completed)
- WG09 'A' 8 Dual Purpose Parade Banners – State and Territories** (Status – Completed)
- WG10 'A' Constitution Re-Write** (Status – Working On - **PRIORITY**)
- WG11 'A' 'LIFE MEMBER' Men's Accessories Gift Box Set** (Status – Open)
(*'A' silk tie, 'A' silk bow tie, 'A' silk pocket square, 'A' tie bar, 'A' cufflinks, and 'A' lapel Pin*)(To be released NLT August 2023)
- WG12 'A' Ordinary Membership Badge** (Status – Completed)
- WG13 'A' Smart Business**
- Domain** - (Status – Continuous Ongoing)
 - ABN** - (Status – Completed)
 - Executive Committee Director Numbers** - (Status – Open – Ongoing)
 - Heritage Bank – Visa Debit Card** (Status – Continuous Ongoing)
 - Australia Post** – (Status – Continuous Ongoing)
 - Office Works** - (Status – Continuous Ongoing)
- WG14 'A' Bastard Card** (Status – Open – Completed)
- WG15 'A' 41PL 1RTB Sponsor Unit** - (Status – Continuous Ongoing)
- WG16 'A' Newsletter** - (Status – Continuous Ongoing)
- WG17 'A' IT Comms – Domain.com Email System (@abtyassn.org.au)** – (Status – Continuous Ongoing)
- WG18 'A' ANZAC Day Parade & March** - (Status – Continuous Ongoing)
- WG19 'A' Vietnam 50th Medallion - Merchandise** (Status – Completed)
- WG20 'A' The Malaya Emergency 1957-1959 Medallion** (Status – Open)
- WG21 'A' Indonesian-Malaysia Confrontation – Terendak Garrison 1965-1967 Medallion** (Status – Open)
- WG22 'A' East Timor INTERFET 1999-2000 & UNTAET-UNISSET 2002 Medallion** (Status – Open)
- WG23 'A' Table Cover and Feather Banner Set** (Status – Completed)
- WG24 'A' Merchandise** -
- Stocktakes – Last stocktake completed - 2023**
 - 'A' Plaque** – Nil stock - (Status – Redesign and New Purchase/Open)
 - Polo Shirt (Old – Blue Emblem)** – Stock on hand - 0
 - Polo Shirt (New – Black Emblem)** – Stock on hand - 20
 - DVD L5** – Stock on Hand - 0
 - Vietnam Car Sticker** – (Status – Gifted to 'A' Vietnam Reunion - Closed)

g. Vietnam Unit Citation Car Sticker – (Status – Gifted to 'A' Vietnam Reunion - Closed)

h. Malaysia Book - author Mr Don Sinclair - 7

WG25_ 'A' FIELD BATTERY RAA 1972-1998 Minions Medallion (Status – Open)

WG26_ 'A' Badge Airborne Gunners (Status – Open)

WG27_ 'A' Car Bumper Sticker Badge Airbourne Gunners (Status – Open)

WG28_ Banfield Personal Items - Return of personal items to the family that were found by the PRD at 1 Regt surplus storage area.